



## Epping Forest District Council

### DECISIONS

<b>Committee:</b>	<b>CABINET</b>
<b>Date of Meeting:</b>	<b>Monday, 30 January 2012</b>

<b>Date of Publication:</b>	<b>7 February 2012</b>
<b>Call-In Expiry:</b>	<b>13 February 2012</b>

This document lists the decisions that have been taken by the Cabinet at its meeting held on Monday, 30 January 2012, which require publication in accordance with the Local Government Act 2000. The list specifies those decisions, which are eligible for call-in and the date by which they must be called-in.

Those decisions that are listed as being “recommended to the Council...”, or request the Chairman of the Council to waive the call-in, are not eligible for call-in.

The wording used might not necessarily reflect the actual wording that will appear in the minutes, which will take precedence as the minutes are the official record of the meeting.

If you have any queries about the matters referred to in this decision sheet then please contact:

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### **Call-In Procedure**

If you wish to call-in any of the eligible decisions taken at this meeting you should complete the call-in form and return it to Democratic Services before the expiry of five working days following the publication date. You should include reference to the item title. Further background to decisions can be found by viewing the agenda document for this meeting at: [www.eppingforestdc.gov.uk/local\\_democracy](http://www.eppingforestdc.gov.uk/local_democracy)

Decision No:
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### **3. MINUTES**

#### **Decision:**

- (1) That the minutes of the meeting held on 5 December 2011 be taken as read and signed by the Chairman as a correct record of the meeting.

**7. LOCAL DEVELOPMENT FRAMEWORK CABINET COMMITTEE - 19 DECEMBER 2012**

**Decision:**

Local Plan – Revised Project Plan

(1) That the continued budgetary provision available for the preparation of the Local Plan and the estimated additional expenditure required for further studies to be undertaken for the Evidence Base be approved.

**8. FINANCE & PERFORMANCE MANAGEMENT CABINET COMMITTEE - 16 JANUARY 2012**

**Decision:**

Detailed Directorate Budgets 2012/13

(1) That the detailed Directorate budget for the Office of the Chief Executive be approved;

(2) That the detailed Directorate budget for Corporate Support Services be approved;

(3) That the detailed Directorate budget for the Office of the Deputy Chief Executive be approved;

(4) That the detailed Directorate budget for Environment & Street Scene be approved;

(5) That the detailed Directorate budget for Finance & ICT be approved;

(6) That the detailed Directorate budget for the Housing General Fund be approved;

(7) That the detailed Directorate budget for Planning & Economic Development be approved; and

(8) That the detailed Directorate budget for the Housing Revenue Account be approved.

Council Budgets 2012/13

(9) That the recommendations of the Cabinet Committee be noted for consideration during the discussion on the Council Budgets for 2012/13 later in the meeting.

**9. CAPITAL STRATEGY 2012 - 16**

**Decision:**

(1) That the ranking of the Council's Key Capital Priorities be agreed, as listed on page 6 of the draft Capital Strategy 2012-16; and

(2) That the draft Capital Strategy 2012-16 be recommended to the Council for approval, subject to the addition of any capital expenditure subsequently agreed at the meeting for a replacement Property Management system.

**10. DRAFT KEY OBJECTIVES 2012/13**

**Decision:**

(1) That the draft Key Objectives for 2012/13 be recommended to the Council for approval, subject to the following amendments:

(a) the target date in Key Objective 1 for the submission of the draft Local Plan to the Planning Inspectorate be revised from 28 February 2013 to 28 August 2013; and

(b) the wording for Key Objective 5 be revised to read "Maximising the provision of affordable housing within the District".

**11. OFF-STREET PARKING OPERATIONS ACROSS THE DISTRICT**

**Decision:**

(1) That the revised yearly cost of £260,000 for membership of the North Essex Parking Partnership (NEPP) for the management of the Council's off street car parking enforcement operations be noted;

(2) That the four existing posts in the Car Parking Team be deleted from the Council's establishment;

(3) That, following the transfer of the off street car parking enforcement operations to the NEPP in October 2012, the following two posts be added to the Council's establishment:

(a) Parking and Street Furniture Manager, and

(b) Parking and Street Furniture Support Officer;

(4) That the revenue salary savings in the sums of £34,000 in 2012/13 and a further £34,000 in 2013/14 resulting from these changes be noted; and

(5) That the Safer Cleaner Greener Scrutiny Panel be requested to review the Council's contractual relationship with the NEPP for the management of its off street parking enforcement operations on an annual basis.

**12. TREASURY MANAGEMENT STRATEGY STATEMENT & INVESTMENT STRATEGY 2012-15**

**Decision:**

(1) That the following documents be recommended to the Council for approval:

(a) the Treasury Management Strategy Statement and Annual Investment Strategy 2012/13 to 2014/15;

(b) the Minimum Revenue Provision (MRP) strategy;

(c) the Treasury Management Prudential Indicators for 2012/13 to 2014/15; and

(d) the Treasury Management Policy Statement; and

(2) That the use of the average interest earned for the year on the Council's investments as the rate of interest to be applied to any inter-fund borrowing between the General Fund and the Housing Revenue Account be recommended to the Council for approval.

### **13. ROUNDHILLS, WALTHAM ABBEY - FUTURE DEVELOPMENT**

#### **Decision:**

(1) That the Cabinet's previous decision (7 March 2011, Minute 129 refers) to develop the land to the rear and side of the Roundhills Shops in Waltham Abbey (shown delineated in black on the map attached to the report at Appendix 1) for affordable rented housing in partnership with one of the Council's Preferred Housing Association Partners be rescinded;

(2) That the land now be developed for affordable rented housing by the Council itself, as part of its new Housebuilding Programme;

(3) That, once appointed, the Council's Development Agent and its Development Team recommend to the Housing Portfolio Holder the most appropriate form and mix of residential development for the site, and planning permission be sought accordingly;

(4) That, subject to the receipt of planning permission, the Development Appraisal be approved by the Cabinet, in accordance with the previously agreed arrangements for the Housebuilding Programme;

(5) That the Director of Housing be authorised to enter into a Deed of Variation with UK Power Networks to vary the position of the Right of Way across the Council's land, granted to the former Eastern Electricity Board by the Urban District Council of Waltham Holy Cross in 1969; and

(6) That the Director of Housing be authorised to enter into a Funding Agreement with Harlow District Council (on behalf of the London–Stansted–Harlow Programme of Development Partnership Board) to receive £90,000 grant funding towards the cost of development, on terms agreed by the Director of Housing in consultation with the Director of Corporate Support Services.

### **14. ESTATES & VALUATION SECTION - PROPERTY MANAGEMENT SYSTEM**

#### **Decision:**

(1) That estimated capital expenditure in the sum of £35,000 be approved for 2012/13 to procure a replacement property management system for the Council's portfolio of commercial properties.

### **15. COUNCIL PROPERTY ASSET STRATEGY OPTIONS**

#### **Decision:**

(1) That, in order to cover the consultant feasibility cost for the nine projects listed in the report, a bid for additional District Development Fund expenditure in the sum of £205,000 be approved for inclusion in the Council's draft budget for 2012/13.

**16. EXECUTIVE APPROVAL - BUDGET 2012/13**

**Decision:**

(1) That, subject to the addition of the further changes agreed at the meeting, the following guidelines in respect of the Council's General Fund Budgets for 2012/13 be adopted and recommended to the Council for approval:

(a) the revised revenue estimates for 2011/12, with an anticipated increase in the General Fund balance by £63,000;

(b) a reduction in the target for the 2012/13 Continuing Services Budget (CSB) from £14.88million to £14.81million (including growth items);

(c) an increase in the target for the 2012/13 District Development Fund (DDF) net spend from £763,000 to £851,000;

(d) no change in the District Council Tax for a Band 'D' property to retain the charge at £148.77;

(e) the estimated increase in General Fund balances in 2012/13 of £19,000;

(f) the four year capital programme 2012/13 – 2015/16;

(g) the Medium Term Financial Strategy 2012/13 – 2015/16; and

(h) the Council's policy on General Fund Revenue Balances to remain that they be allowed to fall no lower than 25% of the Net Budget Requirement;

(2) That, including the revised revenue estimates for 2011/12, the 2012/13 Housing Revenue Account (HRA) budget be agreed and recommended to the Council for approval;

(3) That the rent increases and decreases proposed for 2012/13, resulting in an average overall increase of 6%, be recommended to the Council for approval; and

(4) That the Chief Financial Officer's report to the Council on the robustness of the estimates for the purposes of the Council's 2012/13 budgets and the adequacy of the reserves be noted.

**18. EXCLUSION OF PUBLIC AND PRESS**

**Decision:**

(1) That the public and press be excluded from the meeting for the items of business set out below on the grounds that they would involve the likely disclosure of exempt information as defined in the paragraphs of Part 1 of Schedule 12A of the Local Government Act 1972:

<b><u>Agenda Item No</u></b>	<b><u>Subject</u></b>	<b><u>Exempt Info Paragraph No</u></b>
20	Licence Fees payable by Hughmark Continental Ltd – North Weald Airfield Market Operator	3

**19. LICENCE FEES PAYABLE BY HUGHMARK CONTINENTAL LTD - NORTH WEALD AIRFIELD MARKET OPERATOR**

**Decision:**

(1) That the Licence Fee and Infrastructure Charge levied to Hughmark Continental Ltd, as the operator of North Weald Airfield Market, be varied on the terms reported and agreed at the meeting.

